pennsylvania
TRANSFER AND ARTICULATION CENTER

TRANSFER AND ARTICULATION OVERSIGHT COMMITTEE

Meeting Agenda

April 11, 2012
10:00 AM - 12:30 PM
Dixon University Center
Harrisburg, PA   17110-1201
Remote Locations: CC of Beaver County, IUP, Bucks CCC
717-705-0091

1. **Roll Call**

2. **ACTION ITEM: Call to approve December 15, 2011 Meeting Notes**

3. **ACTION ITEM: Call to approve March 7, 2012 Meeting Notes**

4. **Updates/Announcements**
   a. Updated TAOC Policy & Procedure Manual
   b. Institutions using the PA TRAC Widget
   c. PAPA Basic Skills Assessment for teacher certification candidates

5. **ACTION ITEM: Call to amend the approved PK4 Agreement as follows to clarify Pennsylvania's exam requirements for teacher education candidates.**

   a. Amend the last sentence under "TRANSFER CHECKLIST AND PORTFOLIO REQUIREMENTS" (see page 4 of approved PK4 Agreement) to the following:

      A transferring student will be responsible for the same level of knowledge and expertise in each of the broad areas as a native student and will eventually need this content mastery to pass the ~~Praxis II in order~~ required certification exams to attain PK-4 Teacher Certification by the Commonwealth of Pennsylvania.

   b. Amend the area called "Praxis I Scores" in the Transfer Checklist for Statewide Program-to-Program Articulation in PK-4 Teacher Education (see page 20 of the approved PK4 Agreement) to the following:

      ~~Praxis I Scores~~ Basic Skills Test Scores:
      Passing scores ~~PPST reading, math and writing or minimum met with composite~~ for the Basic Skills Tests in Reading, Writing and Math (or minimum met with composite), according to current PDE guidelines.

6. **ACTION ITEM: Call to amend the approved PK4 Agreement as follows to clarify requirements under the 30-Credit Core in General Education**.

   a. Amend the second paragraph under 30-Credit Core in General Education on page 3 of the approved PK4 Agreement to the following:

   > *General education course equivalencies will be equated through the ~~TAOC system~~ Transfer Credit Framework. See Appendix D: Transfer Credit Framework. Although credit given may be adjusted to fit in varying course descriptions by individual institutions, all criteria in the 30-Credit General Education Core must be met.*

   b. Add the Transfer Credit Framework as Appendix D in the approved agreement.

7. **ACTION ITEM: Call to amend all of the statewide program agreements by adding the following statement for clarification:**

   > *References to course titles in all agreements are to be taken to designate competencies typically achieved in those types of coursework and are not to be construed as making a reference to a specific course at a specific institution. Course titles in the agreements are also presented for guidance in advising students which coursework they should take even though the course at the student's college may not have the specific title mentioned in the agreement.*

8. **Statewide Program Articulation Agreements**
   a. Question about Statewide P2P
      i. What is the Commonwealth's expectation for programs that match title by title but the curriculum changes are not completed for students entering in Fall 2013
      ii. Should colleges stop enrolling students in programs that are not aligned to the P2P agreements?
   b. Resources
      i. See Appendix A: Approved Statewide Agreements and Effective Dates (as of April 5, 2012)
      ii. See Appendix B: Implementation Timeline for Statewide Articulation Agreements Effective Fall 2012
      iii. See Appendix C: General Statewide Program-to-Program Articulation Agreement for Participating Institutions (approved by TAOC on August 18, 2011)
   c. Status of Statewide Articulation Database – See Appendix D: Status of Statewide Articulation Database as of April 5, 2012
   d. Deadline to submit Interim Reports to PDE
   e. Status of Pending Agreements
      i. 4-8 Education
      ii. Music
      iii. Secondary Education
      iv. Political Science

9. **Demonstration of PA TRAC Institutional Reporting Feature – See Appendix E & F**
   a. All primary and secondary TAOC reps. will have access to report through CEMC
   b. April 27 – Deadline for primary TAOC reps. to identify additional viewers
   c. AcademyOne will email report viewers with user account information and instructions for accessing the reports through Collegetransfer.net

10. **DISCUSSIOM ITEM:** Plan for Assessment Subcommittee
    a. Composition – How many members? Desired skill set?
    b. Charge
    c. Timeline for submitting nominations, first meeting, recommendation to TAOC, etc.
    d. TAOC member needed to lead

11. **DISCUSSION ITEM:** Plan for Framework Subcommittee
    a. Composition – How many members? Desired skill set?
    b. Charge
    c. Timeline for submitting nominations, first meeting, recommendation to TAOC, etc.
    d. TAOC member needed to lead

12. **New Business**

13. **Next meeting: Wednesday, May 16, 2012 at 10AM-12:30PM** [Locations at DUC-Harrisburg, CC of Beaver County, IUP and Montgomery CCC; Bridge line is 717-705-0091]

Appendix A: Approved Statewide Agreements and Effective Dates (as of April 5, 2012)

Statewide Articulation Agreements Effective *no later than Fall 2012*

1. Biology
2. Business
3. Chemistry
4. Computer Science
5. Earth Science
6. English
7. Mathematics and Statistics
8. Environmental Geoscience
9. Geology
10. Meteorology
11. Physical Oceanography
12. Physics
13. PK-4 Education
14. Psychology

Statewide Articulation Agreements Effective *no later than Fall 2013*

1. Art
2. Communications
3. Criminal Justice
4. Environmental Science
5. Geography
6. History
7. Modern Languages
8. Social Work
9. Sociology
10. Theatre

Appendix B: Implementation Timeline for Statewide Articulation Agreements Effective Fall 2012

ALL Participating Institutions	
Action	**Deadline**
1. TAOC Member assigns <u>one</u> Point of Contact (POC), *plus one alternate*, at the institution to be responsible for posting and maintaining the institution's Statewide Articulation information in PA TRAC. 2. TAOC Member sends the POC's name and contact information to PDE.	November 30, 2011
3. Primary and Secondary Statewide Articulation POCs attend a one-hour webinar hosted by PDE/AcademyOne to learn how to upload information to the Statewide Articulation database.	Dec. 5-21, 2011
4. Upon completion of the instructional webinar, AcademyOne creates user accounts for the Primary and Secondary Statewide Articulation POCs.	Friday, January 6, 2012
5. Statewide Articulation POC enters required information into PA TRAC.	Jan. 1 – Aug. 1, 2012
6. Statewide Articulation Database on PA TRAC goes "live" once a majority of institutions enter data. Database will reside in a test environment until then. After the database is posted publicly, all entries will appear in real time.	TBD but no later than Aug. 1, 2012
7. Deadline for identifying the following articulated degree programs in PA TRAC: • Biology • Environmental Geoscience • Business • Geology • Chemistry • Meteorology • Computer Science • Physical Oceanography • Earth Science • Physics • English • PK-4 Education • Mathematics • Psychology	August 1, 2012

Associate Degree Institutions	
Action	**Deadline**
1. Review all statewide program agreements *approved by TAOC prior to August 31, 2011,* with appropriate personnel at the institution. 2. Identify AA and/or AS degree(s) by Name (i.e., Administration of Justice), Award (i.e., AA, AS), 6-digit CIP Code and Effective <u>Graduation</u> Date (i.e., May 2012) for full transfer and acceptance into a parallel bachelor degree at a participating institution. 3. Review each associate degree against the articulation requirements to confirm foundational content and competencies are being met and to identify gaps, if any. 4. If necessary, modify the articulated associate degree to meet all requirements specified in the agreement. 5. Statewide Articulation POC enters the degree name, title, etc. and related articulation agreement into PA TRAC.	No later than August 1, 2012

Bachelor Degree Institutions	
Action	**Deadline**
1. Review all statewide program agreements *approved by TAOC prior to August 31, 2011,* with appropriate personnel at the institution. 2. Identify parallel bachelor degree(s) by Name (i.e., Administration of Justice), Award (i.e., B.S., B.A.), 6-digit CIP Code and Effective <u>Matriculation</u> Date (i.e., August 2012) for full transfer and acceptance of the articulated associate degree under the agreement. 3. If necessary, modify the parallel bachelor degree to allow for transfer with full junior standing to include credits being counted towards graduation. 4. Statewide Articulation POC enters the name/title of the parallel bachelor degree(s) and related articulation agreement into PA TRAC.	No later than August 1, 2012

Appendix C: General Statewide Program-to-Program Articulation Agreement for Participating Institutions (approved by TAOC on August 18, 2011)

GENERAL STATEWIDE PROGRAM-TO-PROGRAM ARTICULATION in PENNSYLVANIA

WHEREAS, the General Assembly of the Commonwealth of Pennsylvania enacted Act 114 of 2006, which added to the Public School Code of 1949, Article XX-C entitled "Transfers of Credits Between Institutions of Higher Education" (referred to in this Agreement as the "Statewide Transfer System");

WHEREAS, Act 114 of 2006 requires all community colleges in Pennsylvania and Pennsylvania State System of Higher Education (PASSHE) universities to participate in the Statewide Transfer System;

WHEREAS, Act 114 of 2006 permits independent and state-related institutions of higher education in Pennsylvania, as each is defined in Article XX-C, to elect to participate in the Statewide Transfer System;

WHEREAS, the General Assembly of the Commonwealth of Pennsylvania enacted Act 50 of 2009, which requires institutions participating in the Statewide Transfer System to accept the transfer of Associate of Arts and Associate Science degrees into parallel baccalaureate programs and recognize all competencies attained within the associate degree program;

WHEREAS, Act 50 of 2009 defines an Associate of Arts (AA) or Associate of Science (AS) degree containing a minimum of 60 college-level credits and designed primarily for transfer to a baccalaureate institution;

WHEREAS, Act 50 of 2009 requires the Transfer Articulation Oversight Committee (TAOC), as established in section 2004-C of the Public School Code of 1949, to identify Associate of Arts and Associate of Science degree programs for transfer with full junior standing into parallel baccalaureate degrees annually; and,

WHEREAS, Act 50 of 2009 requires members of the Transfer Articulation Oversight Committee established in section 2004-C of the Public School Code of 1949, to identify modifications that may be required in existing associate or baccalaureate degrees to satisfy external accreditation or licensure requirement;

All Institutions participating in the Statewide Transfer System enter into this Articulation Agreement and mutually agree as follows:

1. The statewide program-to-program articulation agreement ensures that students who complete an AA or AS degree from a participating institution will have their coursework and credits transfer into a parallel baccalaureate program with full junior standing and without the need for course-by-course equivalency.

2. Students are subject to the admissions and transfer credit policies of the participating institutions. The admissions and transfer credit policies for all of the institutions participating in Pennsylvania's college credit transfer system can be found at www.PAcollegetransfer.com.

3. The AA or AS degree must include a minimum of 60 college-level credits designed and acceptable for transfer, not including developmental or remedial courses or career, technical or applied courses.

4. The transfer of coursework with a grade less than a C (2.0 on a 4.0 scale) in the AA or AS will be consistent with the policies of native students at the participating college or university.

5. Students and institutional personnel will be able to find out which institutions offer articulated programs by accessing a searchable database located at www.PAcollegetransfer.com. PDE will maintain this database through program information provided to TAOC by the individual participating institutions.

6. **Responsibilities of Associate Degree Institutions**
   a. The AA or AS degree leading to a parallel bachelor degree will include the minimum number of credits and competencies of major-specific coursework as defined by the Agreement.

   b. Any remaining AA or AS degree requirements will be accepted from arts and sciences electives designed and acceptable for transfer, not including developmental, remedial, career, technical or applied courses.

   c. By awarding the AA or AS, the Associate Degree Institution is validating that the student has met the competency requirements outlined in the Agreement.

7. **Responsibilities of Bachelor Degree Institutions**
   a. The Bachelor Degree Institution will recognize all competencies attained within the AA or AS degree and accept a transfer student who has earned the associate degree with full junior standing into a parallel baccalaureate degree program.

   b. All decisions made with respect to the transfer process shall be based on the principle of equivalence of expectations and requirements for native and transfer students.

   c. A transfer student's admission into the parallel baccalaureate degree will be subject to the Bachelor Degree Institution's specific requirements for admission to that major and be consistent with such requirements for native students.

8. **Agreement Revision and Assessment**
   a. Once a statewide program-to-program articulation agreement has been approved by TAOC, no amendments to the agreement can be offered by any party within the initial six (6) months of the agreement. After that time, a TAOC member with a proposed amendment to an approved agreement should submit the change to PDE.

   Amendments that are offered as clarifying or technical but do not alter the substantive portions or intent of the agreement must be forwarded to TAOC. TAOC representatives will have at least thirty (30) days to review, comment and approve or deny the proposed amendments.

   Amendments that seek to alter the substantive nature or intent of the agreement in any part must be forwarded to the appropriate PAC for review and consideration. The PAC will then make a recommendation to the TAOC, and TAOC shall approve or deny the proposed amendments.[1]

   b. PDE and TAOC will exercise responsibility for monitoring the effectiveness of the Agreement and its implementation.

   c. PDE shall collect data annually from the participating institutions that will enable the Department and TAOC to assess the effectiveness of the implementation of the Agreement in fostering a seamless transfer process and the academic success of transfer students at the senior institutions.

9. **Transfer Appeal Process**
   a. In accordance with Pennsylvania's Statewide Transfer System, each Bachelor Degree Institution shall have a procedure through which a transfer student can appeal a decision that he/she believes is not consistent with this Agreement.

   b. The Transfer Appeal Process shall be published, at minimum, in the institution's catalog and posted to the Commonwealth's official website of the Statewide Transfer System at www.PAcollegetransfer.com.

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[1] Approved by TAOC and added to agreement on August 18, 2011.

10. **Institutional Resolution of Disputes**
    a. In the event that an Associate Degree Institution considers the decision of a Bachelor Degree Institution to be inconsistent with this Agreement, the Associate Degree Institution shall consult directly with the Bachelor Degree Institution and attempt to resolve the matter.

    b. If the institutions are unable to resolve the issue, the Associate Degree Institution may submit their concern to PDE for consideration by the TAOC Dispute Resolution Committee. The Dispute Resolution Subcommittee will act according to the policies and procedures developed by TAOC as part of the Statewide Transfer System. The determination made by the Dispute Resolution Subcommittee will be binding upon the parties.

11. **Implementation Date and Applicability**
    Having fulfilled the requirements outlined in the Program-to-Program Articulation Agreement, students transferring with an AA or AS degree from a participating institution will be considered by the receiving baccalaureate degree institution to have received adequate preparation in the field of study at the foundation level and therefore eligible to transfer as a junior into advanced major coursework.

    Participating institutions will enact the Agreement in accordance to the timeline outlined by the TAOC, but no later than Fall 2013.[2]

    Continuation of the agreement remains in effect until such time as all cooperating institutions of the Statewide Transfer System formally approve any revisions.

GLOSSARY OF TERMS

Articulation: The aligning of curriculum between institutions of higher education to ensure the efficient and effective movement of students among those institutions.

Associate of Arts (AA) and Associate of Science (AS) Degree: A degree consisting of at least 60 college-level credits and designed for transfer into a baccalaureate degree program.

Foundation Coursework: Courses at a level of comprehension usually associated with freshman and sophomore students and typically offered during the first half of a baccalaureate degree program. Such coursework typically does not have course prerequisites.

Native Student: A student who entered a given college or university without first matriculating at another college.

Parallel Baccalaureate Degree: A bachelor degree program in a comparable field of study and with similar foundation-level major-specific competencies as an associate degree program.

Receiving Institution: The college or university where a transfer student plans to enroll and to apply previously earned credit toward a degree program.

Transfer Credit: The credit granted by a college or university for college-level courses or other academic work completed at another institution.

Transfer Student: A student who enters a participating college or university after earning college-level credit at another college or university.

Transfer: The process by which a student moves from one postsecondary institution to another. Also refers to the mechanics of credit, course and curriculum exchange between institutions.

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[2] Agreements approved by TAOC prior to August 31, 2011 must be implemented by the institutions by Fall 2012. Agreements approved by TAOC after August 31, 2011 but before May 1, 2012 must be implemented by the institutions by Fall 2013.

Advanced Coursework: Courses with advanced depth of content knowledge in the field of study and carry the expectation of more complex competencies identified in the expected student learning outcomes is referred to as advanced coursework. These courses often have prerequisites and are usually beyond the "Introduction to…" or "Foundation of…" level.

Appendix D: Status of Statewide Articulation Database as of April 5, 2012

Institution Name	Field Of Study	Program Degree	Effective From - To
Bloomsburg University	Biology	Biology (BS)	Fall 2012 -
Bloomsburg University	Business	Business Administration (BSBA)	Fall 2012 -
Bloomsburg University	Chemistry	Chemistry (BS)	Fall 2012 -
Bloomsburg University	Chemistry	Chemistry (BA)	Fall 2012 -
Bloomsburg University	Communications	Communication Studies (BA)	Fall 2012 -
Bloomsburg University	Computer Science	Computer Science (BS)	Fall 2012 -
Bloomsburg University	Criminal Justice	Criminal Justice (BA)	Fall 2012 -
Bloomsburg University	Earth Science	Geosciences (BS)	Fall 2012 -
Bloomsburg University	English	English (BA)	Fall 2012 -
Bloomsburg University	Environmental Geoscience	Geosciences (BS)	Fall 2012 -
Bloomsburg University	Geology	Geosciences (BS)	Fall 2012 -
Bloomsburg University	History	History (BA)	Fall 2012 -
Bloomsburg University	Mathematics	Mathematics (BA)	Fall 2012 -
Bloomsburg University	Mathematics	Mathematics (BS)	Fall 2012 -
Bloomsburg University	Modern Language	Languages & Cultures (Bachelors of Arts)	Fall 2012 -
Bloomsburg University	Physics	Physics (BA)	Fall 2012 -
Bloomsburg University	Physics	Physics (BS)	Fall 2012 -
Bloomsburg University	PreK-4 Certification	Early Childhood Education PreK-4 (BSED)	Fall 2012 -
Bloomsburg University	Psychology	Psychology (BA)	Fall 2012 -
Bloomsburg University	Sociology	Sociology (BA)	Fall 2012 -
Bloomsburg University	Theatre	Theatre Arts (BA)	Fall 2012 -
Bucks County CC	Biology	Biology (1003) (AA)	Spring 2014 -
Bucks County CC	Business	Business Administration (1009) (AA)	Spring 2014 -
Bucks County CC	Computer Science	Computer Science (1103) (AA)	Spring 2014 -
Bucks County CC	PreK-4 Certification	Education (1061) (AA)	Spring 2014 -
Bucks County CC	Psychology	Liberal Arts: Psychology Pre-Professional Emphasis (1060) (AA)	Spring 2012 -
Butler County CC	Biology	Biological Science (Associate in Science)	Spring 2012 -
Butler County CC	Business	Business Administration (Associate of Science)	Spring 2012 -
Butler County CC	Chemistry	Chemistry (Associate in Science)	Spring 2012 -
Butler County CC	Computer Science	Computer-Transfer Option (Associate in Science)	Spring 2012 -
Butler County CC	English	English (Associate in Arts)	Spring 2012 -

Institution Name	Field Of Study	Program Degree	Effective From - To
Butler County CC	Mathematics	Mathematics (Associate in Science)	Spring 2012 -
Butler County CC	PreK-4 Certification	Early Childhood Education (Pre K-4) (Associate in Arts)	Spring 2012 -
Butler County CC	Psychology	Psychology (Associate in Arts)	Spring 2012 -
California University	Chemistry	Chemistry (BS)	Fall 2012 -
California University	Earth Science	Earth Science (BS)	Fall 2012 -
California University	Meteorology	Earth Science (BS)	Fall 2012 -
Carlow University	Communications	Communication for Advocacy (B A)	Spring 2013 -
Carlow University	Communications	Mass Media (BA)	Spring 2013 -
East Stroudsburg University	Biology	Biology (BA)	Spring 2014 -
East Stroudsburg University	Business	Management (BS)	Spring 2014 -
East Stroudsburg University	Chemistry	Chemistry (BA)	Spring 2014 -
East Stroudsburg University	Computer Science	Computer Science (BS)	Spring 2014 -
East Stroudsburg University	English	English (BA)	Spring 2014 -
East Stroudsburg University	Mathematics	Mathematics (BA)	Spring 2014 -
East Stroudsburg University	Physics	Physics (BA)	Spring 2014 -
East Stroudsburg University	PreK-4 Certification	Early Childhood Education (PreK-4) (BS)	Spring 2014 -
East Stroudsburg University	Psychology	Psychology (BA)	Spring 2014 -
HACC	Biology	Biology (AA)	Spring 2014 -
HACC	Business	Business Administration (AA)	Spring 2014 -
HACC	Chemistry	Chemistry (AA)	Spring 2014 -
HACC	Communications	Communications (AA)	Spring 2014 -
HACC	Computer Science	Math/Computer Science (AS)	Spring 2014 -
HACC	Mathematics	Mathematics (AA)	Spring 2014 -
HACC	PreK-4 Certification	Early Childhood - Elementary Education (AA)	Spring 2014 -
HACC	Psychology	Psychology (AA)	Spring 2014 -
Kutztown University	Music	Music (BA)	Fall 2012 -
Kutztown University	Political Science	Political Science (BA)	Fall 2012 -
Lackawanna College	PreK-4 Certification	Early Childhood Education (ASC)	Spring 2014 -
Lock Haven University	Business	Business Administration (BS)	Fall 2012 -
Lock Haven University	Computer Science	Applied Computer Science (BS)	Fall 2012 -
Lock Haven University	English	English (BA)	Fall 2012 -
Lock Haven University	English	Secondary Education English with Special Education (BSED)	Fall 2012 -
Lock Haven University	English	Secondary Education/English (BSED)	Fall 2012 -

Institution Name	Field Of Study	Program Degree	Effective From - To
Lock Haven University	Psychology	Psychology (BA)	Spring 2012 -
Lock Haven University	Psychology	Psychology (BS)	Spring 2012 -
Pennsylvania Highlands CC	Business	Business Administration (AS)	Spring 2013 -
Pennsylvania Highlands CC	PreK-4 Certification	Early Childhood Education (AA)	Spring 2014 -
Slippery Rock University	Art	Art (BA)	Fall 2013 -
Slippery Rock University	Art	Art (BFA)	Fall 2013 -
Slippery Rock University	Biology	Biology (BA)	Fall 2012 -
Slippery Rock University	Business	Accounting (BSBA)	Fall 2012 -
Slippery Rock University	Business	Economics (BSBA)	Fall 2012 -
Slippery Rock University	Business	Finance (BSBA)	Fall 2012 -
Slippery Rock University	Business	Management (BSBA)	Fall 2012 -
Slippery Rock University	Business	Marketing (BSBA)	Fall 2012 -
Slippery Rock University	Chemistry	Chemistry (BA)	Fall 2012 -
Slippery Rock University	Communications	Communication (BA)	Fall 2013 -
Slippery Rock University	Computer Science	Computer Science (BS)	Fall 2012 -
Slippery Rock University	Criminal Justice	Criminology and Criminal Justice (BA)	Fall 2013 -
Slippery Rock University	English	English Literature (BA)	Fall 2012 -
Slippery Rock University	Environmental Geoscience	Environmental Geoscience (BA)	Fall 2012 -
Slippery Rock University	Geography	Geography (BA)	Fall 2012 -
Slippery Rock University	Geology	Environmental Geoscience (BA)	Fall 2012 -
Slippery Rock University	History	History (BA)	Fall 2013 -
Slippery Rock University	Mathematics	Mathematics (BA)	Fall 2012 -
Slippery Rock University	Modern Language	French (BA)	Fall 2013 -
Slippery Rock University	Modern Language	Spanish (BA)	Fall 2013 -
Slippery Rock University	Physics	Physics (BA)	Fall 2012 -
Slippery Rock University	Political Science	Political Science (BA)	Fall 2012 -
Slippery Rock University	PreK-4 Certification	Early Childhood Education (PreK to 4 Certification) (BSEd)	Fall 2012 -
Slippery Rock University	Psychology	Psychology (BA)	Fall 2012 -
Slippery Rock University	Psychology	Psychology (BS)	Fall 2012 -
Slippery Rock University	Theatre	Theatre (BA)	Fall 2013 -

Appendix E: Composite PA TRAC Status Report for Participating Institutions as of April 5, 2012

Notes:
1. The Program Search allows students to search for institutions by program of study. Program Search data is provided by each participating institution. The Office of the Chancellor provides this information for all 14 PASSHE universities.
2. The Course Search allows students to search for institutions based upon specific course criteria. The database is populated by course data provided by each institution.
3. The Course Equivalency Search allows students to find out whether specific courses taken at one college will transfer to another college.
4. A "Request for More Information" icon is located at the top of each institution's College Profile. Requests are electronically submitted to the point of contact responsible for maintaining the institution's profile.

Institution	Program Search	Course Search	Course Equivalency Search			College Profile			
	# of Programs in Program Search	# of Courses in Course Search	# of Current Equivalencies (IN)	# of Current Equivalencies (OUT)	TOTAL # of Course Equivalencies (IN & OUT)	Profile Views (Last 30 Days)	Request Info Page Views	Requests Info (Last 30 Days)	Requests Info (Last 30 Days)
Bloomsburg University	209	2,245	31,332	7,930	39,262	9,519	465	1,547	43
Bucks County CC	86	784	4,132	13,764	17,896	8,850	363	1,424	39
Butler County CC	90	1,473	1,329	3,971	5,300	2,749	139	1,290	31
California University	237	1,497	59,195	5,864	65,059	9,005	382	1,134	40
Carlow University	68	929	3,277	880	4,157	2,876	295	607	56
Cheyney University	62	1,590	1,849	2,537	4,386	7,621	330	1,527	39
Clarion University	211	2,454	58,027	5,622	63,649	6,756	376	1,513	54
CC of Allegheny County	176	2,394	1,201	9,597	10,798	5,627	222	1,369	36
CC of Beaver County	76	456	1,281	4,135	5,416	6,182	298	1,401	37
CC of Philadelphia	85	792	5,652	9,741	15,393	6,492	336	1,644	37
Delaware County CC	111	795	13,053	8,898	21,951	8,474	390	1,273	39
East Stroudsburg University	247	1,545	52,410	5,797	58,207	8,354	391	1,423	36
Edinboro University	208	2,310	1,387	8,093	9,480	6,390	368	1,493	59
Harrisburg Area CC	187	1,416	1,442	11,640	13,082	7,178	348	1,375	48
Indiana University	304	2,394	70,004	8,866	78,870	7,948	297	1,386	35
Kutztown University	244	3,354	43,734	7,457	51,191	8,615	327	1,404	47
Lackawanna College	67	288	1,083	3,383	4,466	2,343	114	1,028	25
Lehigh Carbon CC	99	1,088	1,303	8,164	9,467	7,783	327	1,263	34

Institution	Program Search **# of Programs in Program Search**	Course Search **# of Courses in Course Search**	Course Equivalency Search			College Profile			
			# of Current Equivalencies (IN)	**# of Current Equivalencies (OUT)**	**TOTAL # of Course Equivalencies (IN & OUT)**	**Profile Views (Last 30 Days)**	**Request Info Page Views**	**Requests Info (Last 30 Days)**	**Requests Info (Last 30 Days)**
Lincoln University	39	681	1,304	1,604	2,908	6,006	267	1,440	41
Lock Haven University	136	1,453	34,736	5,905	40,641	7,651	275	1,303	39
Luzerne County CC	105	928	619	7,937	8,556	7,885	279	1,438	45
Mansfield University	145	1,896	24,580	6,624	31,204	10,365	413	1,370	36
Millersville University	258	1,760	14,687	7,409	22,096	9,003	399	1,234	37
Montgomery County CC	106	975	1,396	11,760	13,156	7,190	356	1,281	37
Northampton County CC	2	988	1,290	9,761	11,051	6,736	329	1,479	44
Pennsylvania College of Tech	156	1,569	47,939	4,616	52,555	7,592	321	1,333	37
Pennsylvania Highlands CC	5	553	1,202	2,934	4,136	1,630	26	867	7
Reading Area CC	58	501	1,552	5,140	6,692	6,269	309	1,469	40
Saint Francis University	62	726	1,660	2,416	4,076	6,386	280	2,175	49
Shippensburg University	217	2,455	9,075	5,459	14,534	6,847	322	1,389	34
Slippery Rock University	221	2,260	1,486	6,987	8,473	4,816	283	1,181	40
West Chester University	278	4,591	9,686	9,441	19,127	10,006	460	1,532	53
Westmoreland County CC	144	838	1,275	5,872	7,147	5,664	291	1,202	33

Appendix F: PA TRAC Institutional Reporting Feature

Institutional Reports

The following institutional reports are now available for Pennsylvania Transfer and Articulation Center (PATRAC) participating institutions. Please note that in some cases, the reports may be longer than one page.   Access to reports is via log in to www.CollegeTransfer.net.

Title: Transfer Profile Usage Report

The Transfer Profile Usage Report shows the following by month, from x to y dates:
- how many times my institution's profile has been viewed;
- how many times the "Request more information" page for my institution has been viewed; and
- how many "Request more information" submissions have been completed for my institution.

Title: Top Sources Report

The Top Sources Report shows the top 25 equivalency map source institutions to my institution from x to y dates. The report is derived from equivalency maps created by students interesting in attending my institution. The report also includes a pie chart of the top 10 source institutions.

Title: Student Courses without Equivalencies Report

The Student Courses without Equivalencies Report shows by institution, from x to y dates, the amount of courses and course prefix, number, and title of courses for which my institution does not have an equivalency.   This report includes data as reported on equivalency maps. Additional information about course(s) for which my institution does not have an equivalency can be found by clicking on the name of the institution.

Title: Age of Credit Reports:
Revised August 2011to include a new Course Count by Credit Age Report

The Student Count by Credit Age Report shows by month, from x to y dates, the number of students interested in coming to or leaving my institution and the age of their credits. This report is derived from equivalency maps created by students.   The age of student credits is calculated by taking the most recent year/term from the student's course history and subtracting that date from the date when an Equivalency Map was requested. For example, if a student requested an equivalency map on June 1, 2011, and the most recent year/term in the student's course history is Spring 2006, then the student's credits are 5+

years old. Likewise, if a student requested an equivalency map on June 1, 2011, and the most recent year/term in the student's course history is Spring 2008, then the student's credits are 2-5 years old.

The Course Count by Credit Age Report shows by month, from x to y dates, the number of courses by credit age, for equivalency map requests where my institution is the destination institution (incoming courses) and for equivalency map requests where my institution is the sending institution (outgoing courses). The age of the courses is derived from equivalency maps requested by students where the dates taken of the coursework entered as part of the equivalency map request is compared to the date the equivalency map was requested. For example, if a student requests an equivalency map on May 1, 2011 with five courses taken in Spring of 2008 and five courses taken in Spring of 2009, then the course count by credit age would be five courses under two years old and five courses between two and five years old.

Title: Coursework Importer Status Report

The Coursework Importer Status Report shows by month, from x to y dates:
- how many students have only manually input my institution's coursework and the average number of credits for these students.

Title: Equivalency Sync Statistics Report

The Equivalency Sync Statistics Report shows how many total equivalencies have been created using the Equivalency Synchronizer by month, from x to y dates. This report also includes a summary showing: when the Equivalency Synchronizer was first run, when the Equivalency Synchronizer was last run, the number of equivalencies added in the last run, the total number of equivalencies ever added by the Equivalency Synchronizer, and the total number of equivalencies in the PATRAC system for my institution (including equivalencies loaded as part of the initial project implementation).

Title: Program Search Report

The Program Search Report shows the following, from x to y dates:
- keywords that were entered for the major or program when my institution was searched; and
- how many times a specific URL to a program was chosen.

Please note that data is available for this report beginning with June 2011.

Title: Transfer Agreement Search Report

The Transfer Agreement Search report shows the following by month, from x to y dates:
- how many times a specific transfer agreement was viewed when my institution was the receiving institution;
- how many times my institution was searched as a receiving institution;
- how many times a specific transfer agreement was viewed when my institution was the sending institution; and
- how many times my institution was searched as a sending institution.

Please note that data is available for this report beginning with June 2011.